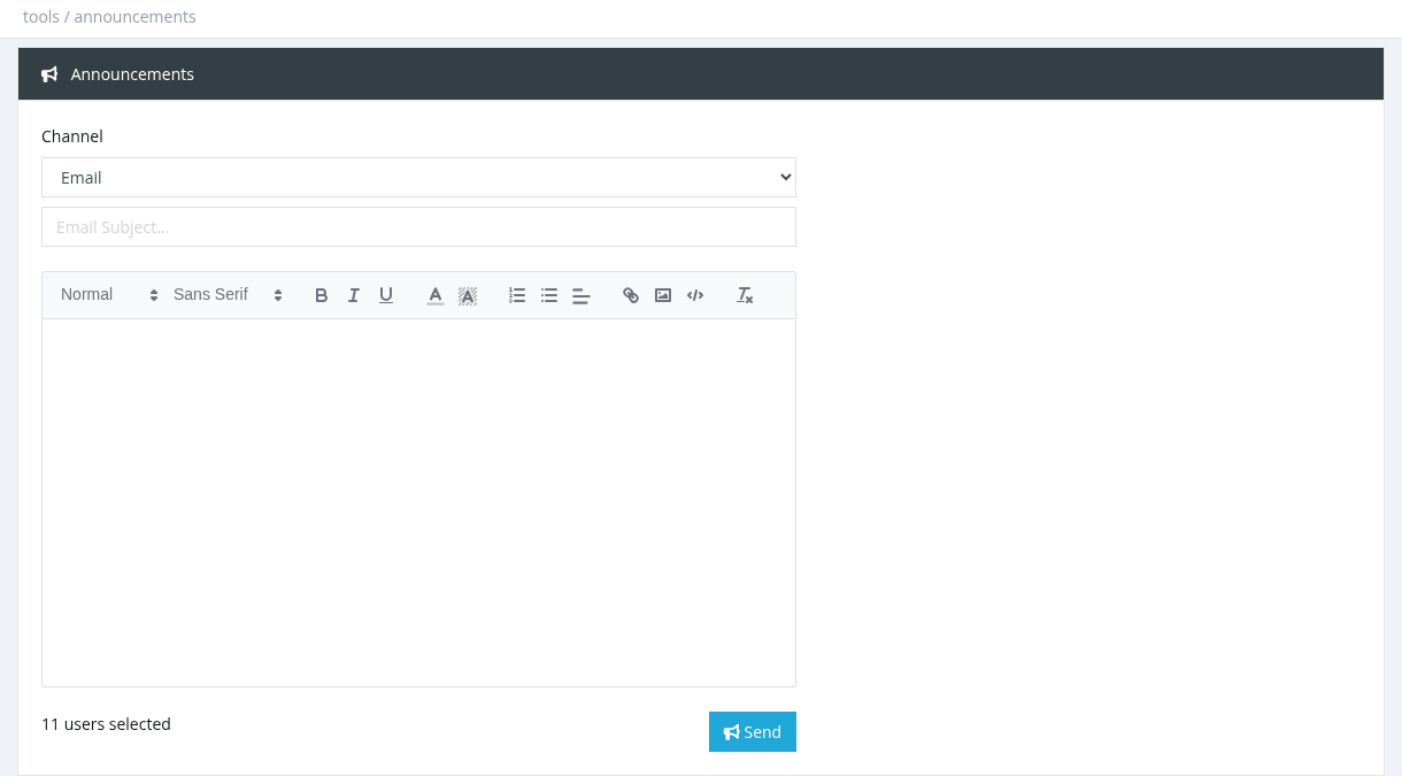
Announcements

Tools → Announcements sends one message to your subscribers, for example about maintenance or a new offer.



How to send

1. Choose the **Channel**:
   - **SMS**: text to every user with a phone number (SMS must be enabled in Settings).
   - **Email**: subject and formatted text to every user with an email address (the email server must be enabled).
   - **Telegram**: to users who linked the Telegram bot.
   - **User Portal & App**: subject and message shown in the user portal and the mobile app.
2. Write the message. The number of users is shown at the bottom.
3. Click **Send** and confirm.

> The announcement is sent to **all subscribers in the system**, not only to the sender's users. Give this permission only to administrators.

- Messages are queued and sent by the SMS Service, Mail Poller or Firebase Dispatcher (see System Services). Large lists take time.
- There is no scheduling; messages are sent right away.

Required permission: Tools - Announcements

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