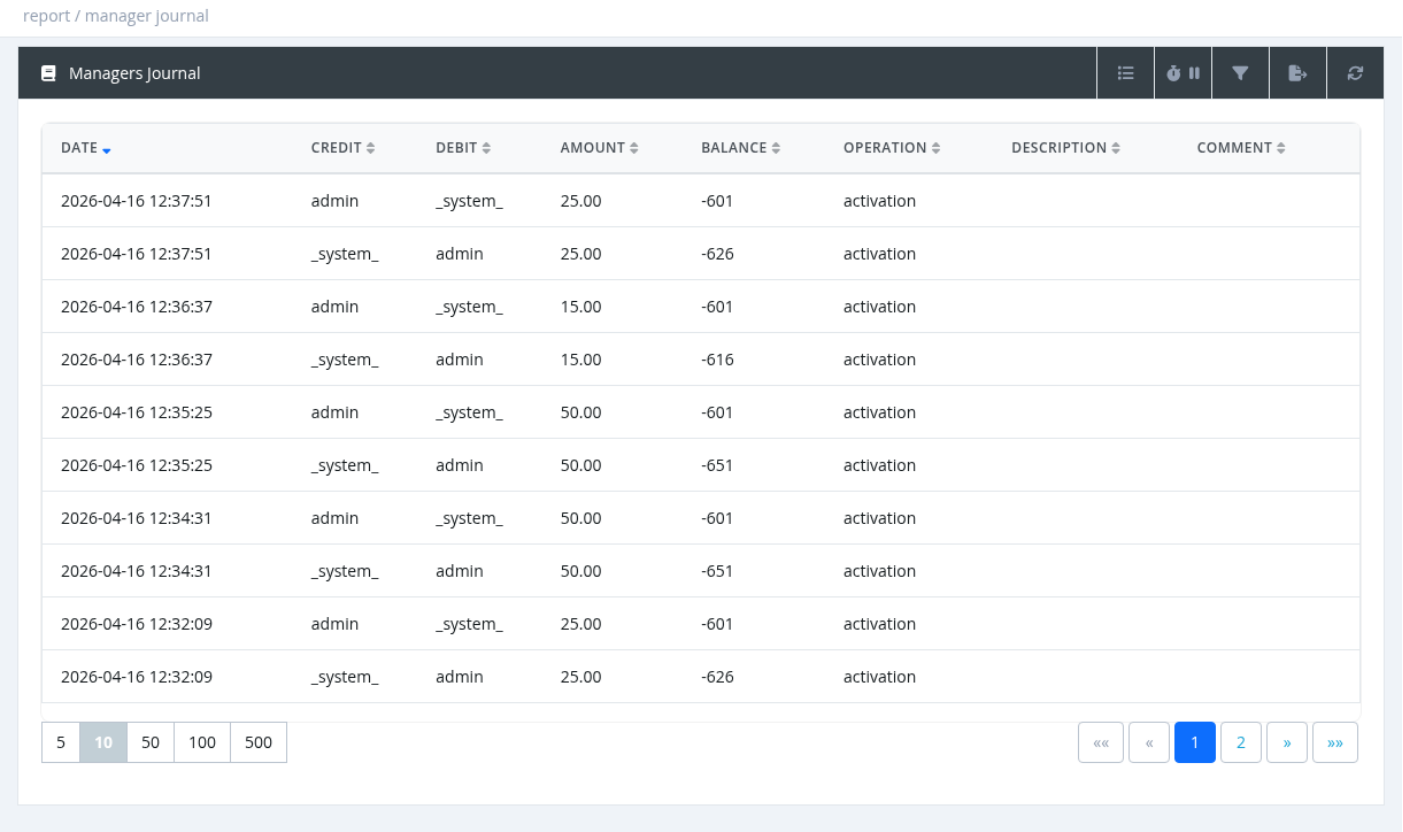
Manager Money Reports

These reports show the money of managers (resellers). For how balances work, see the Managers chapter.

Managers Journal

The statement of **one manager's balance**, like a bank statement: every activation charge, commission, deposit, withdrawal and refund.



- Columns: **Date, Credit** (who received), **Debit** (who paid), **Amount, Balance** (running balance), **Operation, Description, Comment**.
- Filter: Manager (default: yourself), From Date, To Date. Sub-managers are not included.
- Without a date filter, Balance is the account balance after each row. With a From Date, Balance shows the change within the selected period.
- Click a Comment to add a note to a row.
- Export needs *Reports - Export Journal*.

Required permission: Reports - Managers Journal

Managers Invoices

What managers were charged or paid out: activations, deposits to sub-managers, withdrawals, card generation, addons and user deposits.

- Columns: Invoice No, Date, Type, Manager, Amount, Description, Issued By, Payment Method, Comment, Paid.
- Filters: Invoice Status (Any / Paid / Unpaid), Manager (includes sub-managers), From / To Date. Search by invoice number.
- An activation invoice is **unpaid** when it was made with *Money Collected* OFF, meaning the subscriber still owes the money.
- **Pay Invoice** marks an invoice as paid with an optional comment (the manager who issued it, or a system administrator). It doesn't move money.

Required permission: Reports - Managers Invoices

Managers Receipts

Money received by managers: **deposit** (from a parent manager or an online top-up), **withdrawal** (taken back from a sub-manager) and **commission** (margin when a subscriber renews in the user portal). Columns: Receipt No, Date, Username, Type, Amount, Description. Filters: Manager, From / To Date, search by number or description.

Required permission: Managers - Show Receipts

Money Transfers

Balance **deposits** or **withdrawals** between managers, including online self top-ups. Choose the **Operation** (Deposit or Withdrawal), a manager and dates. Columns: Date, Operation, CR (receiving manager), DR (paying manager), Amount, Comment.

Required permission: Report - Money Transfers

Debts Journal

Loans between managers: deposits made with **Loan** ticked, and their repayments with **Pay Debt**. Choose a manager and dates. **Balance** is positive when others owe this manager, and negative when this manager owes.

Required permission: Reports - Managers Journal

Revision #3
Created 2026-11-05 13:41:51 UTC by Admin
Updated 2026-11-07 20:28:48 UTC by Admin